

Anne Marie Carr, Direct Dial (01563) 576134

To: Councillors Farrell, D Coffey, L MacLean, McIntyre, Knapp, F MacLean, Jackson and Faulds and Trades Union Representatives.

20 March 2001

Dear Councillor/Colleague

**JOINT CONSULTATIVE COMMITTEE (TEACHERS) - 27 MARCH 2001**

You are requested to attend a meeting of the **Joint Consultative Committee for Teachers** on **TUESDAY 27 MARCH 2001** at **1000 HOURS** in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK** to discuss the undernoted business.

A pre-meeting will take place at 0930 hours in the Main Meeting Room for Elected Members and Officers and in Meeting Room 1 for Trades Union Representatives.

Yours sincerely

SIGNED OFF BY BILL WALKINSHAW

Fiona Lees  
Depute Chief Executive/Director of Corporate Resources  
AMC/SM

**B U S I N E S S**

**INTIMATE APOLOGIES**

1. **PROPOSED TIMETABLE FOR FUTURE MEETINGS (page 1)**- Submit report dated 1 March 2001 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources seeking approval for the dates and times for the dates and times for meetings during the year 2001.



2. **EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Committee pass the following resolution:- "That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, that the Press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 11 of Schedule 7A of the Act".

3. **PREVIOUS MEETING (pages 3-5)** - Submit, for noting, the Minutes of the meeting of 27 September 2000 (copy enclosed). **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
4. **BEST VALUE UPDATE (pages 6-9)** - Submit report dated 8 March 2001 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources providing an update for the Joint Consultative Committee (Teachers) on the Council's progress on Best Value. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
5. **EXAMINATION RESULTS ANALYSIS NEW STANDARD TABLES AND CHARTS (pages 10-12)** - Submit report dated 13 March 2001 (copy enclosed) by the Director of Educational and Social Services advising of the results of an enquiry directed to Her Majesty's Inspectors (HIMI) of Schools consequent from the Minute of the Education Sub-Committee of 31 October 2000. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
6. **FUNCTION OF STANDARD CIRCULAR (pages 13-14)** - Submit report dated 15 March 2001 (copy enclosed) by the Director of Educational and Social Services seeking approval for the issue of a Standard Circular which sets out the function of Standard Circulars. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
7. **IMPROVEMENT AND QUALITY IN RAISING STANDARDS WITHIN DELEGATED MANAGEMENT IN SCHOOLS (pages 15-17)** - Submit report dated 15 March 2001 (copy enclosed) by the Director of Educational and Social Services seeking approval for the issue of a Standard Circular which sets out guidelines to Heads of Establishment to assist them to improve the quality of delivery of service and raise standards within delegated management in schools. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
8. **COMPOSITE CLASSES IN PRIMARY SCHOOLS - A GUIDE FOR PRIMARY HEAD TEACHERS (pages 18-23)** - Submit report dated 14 March 2001 (copy enclosed) by the Director of Educational and Social Services seeking approval for the issue of Standard Circular No 68 which has been updated to reflect best practice. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
9. **HEAD LICE: POLICY AND GUIDELINES (pages 24-26)** - Submit report dated 15 March 2001 (copy enclosed) by the Director of Educational and Social Services seeking approval for the issue of a Standard Circular which sets out a policy and guidelines for Headteachers to operate in dealing with Head Lice. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
10. **PROPOSED SCHOOL HOLIDAY ARRANGEMENTS 2002/2003 (pages 27-31)** - Submit report dated 13 March 2001 (copy enclosed) by the Director of Educational and Social Services regarding the proposed school holiday arrangements for 2002/2003. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**

11. **GOLDEN JUBILEE HOLIDAY 2002 (pages 32-33)** - Submit report dated 21 January 2001 (copy enclosed) by the Director of Educational and Social Services advising of the Golden Jubilee Holiday on 3 June 2002 to celebrate the 50th Anniversary of the accession of Her Majesty the Queen to the throne. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**